

Jackson Oaks Neighborhood Common and Open Space Maintenance Association

JACKSON OAKS NEIGHBORHOOD ASSOCIATION

Meeting Minutes

Council Chambers – Central Point City Offices

Date: July 26, 2023, Wednesday, 6:32 – 7:36 PM

1. Call meeting to order: President.

2. Welcome – Introductions:

Roll call: Shayne Joseph, Brandon Snyder, David DeVilleneuve, John Chesley, Royce Chambers and Diane Vranes, Sandra Tegtman

a. Members Absent: Diane Vranes, David DeVilleneuve

b. Quorum Present: **Yes**

3. Minutes: Review and approve minutes from Board Meeting, June 28, 2023: **Sandra motions to approve Tim seconds, Motion passes unanimously**

4. Owners Forum:

Member of the community thanked the board for their efforts and volunteerism in addition to other members of the community who are helping.

Member raised concern about the accessibility of emergency vehicles in flag lot areas and requested that a bylaw be created to prevent parking in areas where access would be blocked by a vehicle

A member recommended that the board addresses complaints about other members first with a letter, then if possible communication

The board will be reviewing further on next, if any steps

Members brought concern of weeds that should be addressed by new landscaper and the easements. Royce will follow up with landscaper

Member also brought concern about status of past dues which will be brought further in the agenda

5. Reoccurring Reports:

a.) Treasurer: Tim has received files from prior bookkeeper on all the reports through a zip drive. Tim is concerned that Banner Bank amounts were not accounted for that should have been brought over from change to Rogue. 87 members have paid dues in July, with some still outstanding. Tim hopes to have it all together by September with full scope of dues and solvency of board. Question was asked regarding odd amounts such as \$15-25 that they are late fees.

b.) DRC Committee Report including Complaints: A number of complaints were filed and need to consider next steps. DRC will meet and discuss complaints and review them, and consider next steps including sending letters to the property. In addition, a comment was brought forward

about notifying the person with the complaint with both communication acknowledging the complaint and while also opening a channel for future complaints

- c.) Landscape Committee Report: Royce submitted a full report regarding activities that he and the Landscape Committee have done in July. The report will be included in the minutes. Additionally commented on the trees likely being moved to another time along with root barriers due to cost and understand where current finances of the board are.
- d.) Collections Committee Report: Royce was able to get a record of individuals who owe HOA fees with several quarters outstanding. Currently over \$4,800 in fees are outstanding, board will discuss next steps upon David's return.
- e.) Communications Committee Report: No update due to member missing at the moment

A member was concerned about the electric vehicles on the sidewalk, and provided feedback that communication should be sent out as part of the newsletter. Comments were also made that the board should know who the property managers for the new apartments in areas are so concerns could be brought to them and share communication as needed.

- 6. Adjournment to Executive Session **if needed: None needed**
- 7. Next Meeting: Time & Place TBD – No August meeting

Wednesday September 27th, 2023

- 8. Adjourn: Brandon **Motioned to adjourn, Royce second motioned passed unanimously**