

Jackson Oaks Neighborhood Common and Open Space Maintenance Association

JACKSON OAKS NEIGHBORHOOD ASSOCIATION

Meeting Agenda

Council Chambers – Central Point City Offices

Date: June 28, 2023, Wednesday, 6:33 – 7:12 PM

1. Call meeting to order: President

2. Welcome – Introductions:

Roll call: Shayne Joseph, Brandon Snyder, John Chesley, Royce Chambers, Diane Vranes, and Sandra Tegtman

- a. Members Absent: David DeVilleneuve
- b. Quorum Present: **Yes**

3. Minutes: Review and approve minutes from Board Meeting, May 24, 2023: **Motion Diana moves to adopt, Sandra seconds. Passes unanimously**

4. Owners Forum:

This is an opportunity for homeowners to offer comments or ask general questions on topics other than agenda items.

Diana spoke regarding the fire work festival that is put on in the community. Encouraged others to contribute to the cause.

Tim encouraged and asked for the “hat to be passed” during the event to help contribute

Others declined to speak at the time, Forum closed.

5. Reoccurring Reports:

a.) Treasurer: QB Update, Accountant update, & Bank Account update, Aging Receivables Report

Tim spoke with Tammy, the current accountant, about transferring activities to Tim starting July. The bank has been changed and quick books has been setup. By end of next month everything should be up and running saving approx. \$6,000 a year in accountant cost.

Diana asked about other ways of payment still coming. Tim stated that hopefully by next quarter future forms of payment should be up. Tim also confirmed he now has ability to pick up checks from PO Box.

Report was accepted

b.) DRC Committee Report

One request for painting house and upgrading columns, home owner hasn't commented on design of columns. Currently pending approval.

No further action.

c.) Landscape Committee Report including update on New Landscape Contract

The committee and helpers are going through 2,800 sprinkler heads so far 2,000 are cleared. Ran into some issues with trees and roots that have been blocking and causing problems for sprinkler system.

Royce brought invoice for \$329 dollars in expenses and supplies to clear the roots. Tim asked to confirm that receipts be presented going forward

Shayne recognized the efforts of the landscape committee and volunteers that stepped up and cleared sprinkler heads and did the work.

Tim suggested doing an event to recognize the efforts of these individuals

Shayne was happy to meet the new landscaper after the prior landscaper provided a final notice of service. Shayne and individuals signed the contract with the new provider after the individual showed grit and motivation to take care of the community.

Royce made a Motion to formally accept Luis' company as landscaper, Diana seconded. Motion passed unanimously.

No further action.

D. Communications Committee – Website Report –

Shayne posted prior minutes and today's meeting posted. Shayne expressed that they identified that some individuals no longer on the board were getting communications, and it was being addressed. It was an oversight from prior individual who built the website.

Shayne asked if Diana and Bill from the community would be interested in starting the first newsletter. Shayne said it could be done both online and as it is sent.

Mentioned newsletter would include tips and trips on being homeowner and reminder of HOA guidelines. Diana requested a copy of newsletters from the past to Sandra. Shayne mentioned old letters still on website. Diana will run point.

Nothing further

6. New Business:

- a.) Board Calendar – Reviewed among members the remainder of the calendar for the year. Discussion was had about not having a meeting August, Brandon commented that he would not be available nor would Diana. Royce proposed skipping August. Tim and Shayne had a conversation confirming the amount of meetings required in a year. Min is 6 a year.

Vote occurred. Sandra voted yes, all others voted No.

Voted then to move forward with calendar as proposed. Sandra motioned, Diana seconded. Vote passed unanimously

7. Adjournment to Executive Session **if needed: Passed at this time.**

Ounce again, Shayne and board all thanked the landscape committee and volunteers for their efforts

8. Next Meeting: Time & Place TBD – Wednesday July 26, 2023
9. Adjourn: **Brandon motioned to adjourn Royce seconded. All approved unanimously**

Public Meeting Sign in sheet

6-28-2023

(Date of Meeting)

(Please print)

Name	Address	Phone / Email Address (If you would like to be contacted)
Mike & Robin Nedemeyer	4178 Sonland Ave	541-847-7389
Susan Brown		
Peta Brown		